

**THE BANK OF PUNJAB**  
**Procurement of Branded Laptop**

Technical and financial bids on “Single Stage-Two Envelopes Bidding Process” are invited from the well reputed organizations/companies for “Procurement of Branded Laptop” as per following details:-

1. Bid documents are immediately available after this publication and may be obtained free of cost against written request through email at [procurement@bop.com.pk](mailto:procurement@bop.com.pk) on any working day (Monday to Friday) between 09:00 AM to 05:00 PM till **14-01-2021**.
2. The sealed bids must addressed to Head Centralized Procurement, Head Office, 1<sup>st</sup> Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore and be dropped in a Bid Box available/placed there for the purpose, on or before **15-01-2021** (till 11:00AM). The words “Technical bid” & “Financial bid” should be clearly marked on each envelope.
3. The words “Technical bid” & “Financial bid” should be clearly marked on each sealed envelope.
4. Technical Bids will be opened by a Committee on the same day i.e. **15-01-2021** at 11:30 am, in the presence of bidders or their authorized representatives who wish to attend the bid opening process. Financial Bids of only technically qualified bidders shall be opened on a date/time to be announced subsequently. Financial bids of bidders not technically qualified shall be returned unopened.
5. The bid security minimum 2% of the estimated cost must be submitted with technical bid in the form of Call Deposit Receipt (CDR) in favor of The Bank of Punjab.
6. Incomplete/conditional bids and bids bearing cutting/over writing without authentication will not be considered.
7. Prices must be quoted inclusive of all taxes and delivery charges.
8. Valid NTN / GST Registration Certificates also required with the bid.
9. This Advertisement is also uploaded on the both websites of PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) and BOP ([www.bop.com.pk](http://www.bop.com.pk)).
10. Bank will not be responsible for any cost incurred in submission of documents.

**Head Centralized Procurement**

*The Bank of Punjab*

*Head Office, 1<sup>st</sup> Floor, BOP Tower,*

*10-B, Block E/II, Main Boulevard*

*Gulberg III, Lahore*

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